

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
September 25, 2017  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:03 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Dennis Copeland  
Marianne Kenny  
Laurie Markowski

Michael Stager  
Christopher Walker  
Anna Fallon

Members Absent

Tim Bart  
Sandra Borucki

## SUPERINTENDENT'S REPORT

Dr. Ruberto stated, this was her 90<sup>th</sup> day in the district. She noted how polite and patient everyone has been and thanked everyone. She thanked Ms. Voorhees for answering all her questions. She noted Ms. TenKate and Dr. Giordanella have been interviewing all last week. She noted that the district secretaries had professional learning on September 21. Dr. Ruberto shared she attended the ScIP Meeting, met with the PTO Presidents, SHARE, FREA and Realtors. She attended a luncheon for the HCEA celebrating 50 years and the dialogue was great. She shared that she has been visiting kids in schools. She noted we have six nursing substitutes and contracts with outside nursing companies which are under legal review. She noted the addendum and that the information was given to her after the Board Agenda went out on Friday regarding the Genesis training for nurses. She also noted that a personnel item will be removed from this evening's agenda. She stated October 3<sup>rd</sup> is a Professional Development day and schools will be engaged in reviewing student data. Dr. Ruberto noted that Mr. Bland, Ms. Voorhees and herself will not all be at the NJSBA Workshop at the same time. Building coverage will be provided. She noted the generator will be worked on this weekend and the internet will be down for a couple of hours. Dr. Ruberto recognized Mr. Shumate and his department for the great work they are doing. Dr. Ruberto noted that the Superintendent's Goals and the District Goals action plans were shared with the Board and are on the agenda for approval this evening. Dr. Ruberto shared concerns with the job description for the Residency Investigator. She will be revising it. Dr. Ruberto reminded everyone that October 2<sup>nd</sup> is the Social Media Meeting and encouraged everyone to come. She stated that the October 23<sup>rd</sup> Board Meeting has been rescheduled to October 30<sup>th</sup>. Dr. Ruberto shared the information she discussed with the Realtors. She then spoke about the district budget, noting 70% of the budget is for salaries and benefits. Dr. Ruberto shared that this percentage has decreased due to outsourcing of Teacher Assistant's, the change in health plans and Chapter 78. Dr. Ruberto noted the organizational chart is being approved this evening, however, additional changes may be requested after the Special Education departments are evaluated.

## CITIZENS ADDRESS THE BOARD

None

**On the motion of Ms. Abbott, seconded by Mr. Stager, minutes of the Executive Session on September 11, 2017 were approved viva voce.**

**On the motion of Mr. Stager, seconded by Ms. Abbott, minutes of the Regular Meeting on September 11, 2017 were approved viva voce.**

## REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of July, 2017 and August, 2017 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2017-2018.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of July 31, 2017 and August 31, 2017. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2017-2018.

**On the motion of Mr. Stager, seconded by Dr. Copeland, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of July, 2017 and August, 2017.**

**Aye: Ms. Abbott                      Mr. Stager                      Nay: 0                      Abstain: 0**  
**Dr. Copeland                      Mr. Walker**  
**Dr. Kenny                      Ms. Fallon**  
**Ms. Markowski**

#### PERSONNEL

The next meeting is October 12, 2017.

**The Personnel items were approved under one motion made by Mr. Stager, seconded by Ms. Abbott, with Item 6(1) removed.**

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to adopt the Interim Superintendent's Goals, with no financial remuneration, for the 2017-2018 school year as follows:
  - By May of 2018, through collaboration with administration, the faculty/staff and students initiatives will be implemented to influence and have a positive effect on the District's climate/culture.
    - Climate survey will be included in the action plan
  - By May of 2018, the Interim Superintendent will offer the members of the Flemington Raritan Regional School District with District demographic information to support data driven planning and decision-making.
  - By May of 2018, the Interim Superintendent in collaboration with the Assistant Superintendent and the Interim Director of Special Services will assess the structure, procedures, and processes in the service of children and the faculty within the Department of Special Services.
    - Systems
    - Business Administrator
    - Supervisors – Directors
    - Teachers – All
    - Departments – Specialization
    - Professional Learning Communities
    - District Evaluation Assessment Committee (DEAC)
    - Charlotte Danielson (2011) – Evaluation Model
    - ACHIEVENJ
      - DEAC
      - ScIP

Dr. Ruberto noted 2 additional goals will be shared at the next meeting. Ms. Fallon thanked Dr. Ruberto for all of her goals.

2. Approval was given to amend the motion of July 3, 2017:\*

to employ the following staff members for the 2017-2018 school year, pending fingerprints and health exam. Salary to be amended at the conclusion of negotiations.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
6.	Cella	Bethann	School Base Social Worker/SS	September 1, 2017	\$74,390/MA/12	School Social Worker/Licensed Clinical Social Worker/Rutgers University

to read:

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
6.	Cella	Bethann	Social Worker/SS	September 1, 2017	\$74,390/MA/12	School Social Worker/Licensed Clinical Social Worker/Rutgers University

**\*Mr. Walker abstained.**

3. Approval was given to amend the motion of May 30, 2017:\*

to employ the following staff members for additional compensation during the 2017-2018 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
42.	Mazzetta	Kay	CH	Summer IEP Meetings	10	Hourly

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
42.	Mazzetta	Kay	CH	Summer IEP Meetings	<b>20</b>	Hourly

**\*Mr. Walker abstained.**

4. Approval was given for Megan Tamburino, Social Studies Teacher at J.P. Case Middle School, to complete her Administrative Internship under the supervision of Robert Castellano for a minimum of 300 hours during the 2017-2018 school year. No financial implications to either party.\*

**\*Mr. Walker abstained.**

5. Approval was given to accept the resignation of the following certified staff member:\*

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Lerner	Claire	SS	School Psychologist	Resignation	November 14, 2017

**\*Mr. Walker abstained.**

6. Approval was given to employ the following staff members for the 2017-2018 school year pending fingerprints, reference check and health exam.\*

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
2.	Yurecko	Maria	Learning Disabilities Teacher-Consultant/SS	November 27, 2017	\$81,960/MA/Step 14	Learning Disabilities Teacher/Consultant/Kean University, Rosemont College, Kean University

3.*	Tarantula	Daniel	School Psychologist/SS	November 27, 2017	\$55,635/MA+30 Step 3	School Psychologist/Rowen University, Montclair State University
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**\*Mr. Walker abstained.**

*\*Salary to be amended at the conclusion of negotiations.*

7. Approval was given for the following staff members to take a leave of absence as follows:\*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Kline	Christine	RH	Kindergarten	Maternity	Disability	January 22, 2018-March 16, 2018
						FMLA	March 19, 2018-May 4, 2018
2.	Pepe	Mary	FAD	Guidance Counselor	Maternity	Disability	December 18, 2017-February 2, 2018
						FMLA	February 5, 2018-May 4, 2018
						Childcare	May 7, 2018-June 30, 2018

**\*Mr. Walker abstained.**

8. Approval was given to employ the following leave replacement for the 2017-2018 school year, pending fingerprints and health exam as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Babecki	Megan	RFIS	Grade 6 Language Arts/Christi Humphrey	October 19, 2017- June 30, 2018	Sub Per Diem (Days 1-60) Day 61+ \$50,860/BA/1	Elementary School Teacher in Grades K-6 (CEAS), Elementary School Teacher with Mathematics Specialization : in Grades 5-8 (CEAS), Elementary School with Subject Matter Specialization: Language Arts/Literacy in Grades 5-8 (CEAS)/ Shippensburg University

*\*Salary to be amended at the conclusion of negotiations.*

9. Approval was given to amend the August 14, 2017 motion:\*

for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Assini	Andrew	JPC	Grade 8 Social Studies	Paternity	FMLA	September 18, 2017-December 8, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Assini	Andrew	JPC	Grade 8 Social Studies	Paternity	FMLA	September 18, 2017-December 8, 2017
						Childcare	December 9, 2017-June 30, 2018

**\*Mr. Walker abstained.**

10. Approval was given to extend the employment of the following leave replacement for the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					*Extension Dates		
1.	Mehrbach	Kristen	JPC	Grade 8 Social Studies/Andrew Assini/JPC	September 13, 2017-December 11, 2017	Sub Per Diem Pay (Days 1-20) \$54,060(prorated)/MA/Step 1/(Days 21+)	Supervisor, Principal (CE), Teacher of Social Studies/The College of St. Elizabeth, The College of New Jersey
					December 12, 2017-June 30, 2018		

*\*Salary to be amended at the conclusion of negotiations.*

11. Approval was given to amend the July 7, 2017 motion:\*

for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Marsh	Danielle	SS	Child Study Team Secretary	Maternity	Disability	July 6, 2017-August 2, 2017
						FMLA/NJ FLI	August 3, 2017-October 2, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Marsh	Danielle	SS	Child Study Team Secretary	Maternity	Disability	July 6, 2017-August 2, 2017
						FMLA/NJ FLI	August 3, 2017-September 29, 2017

**\*Mr. Walker abstained.**

All Staff – Additional Compensation

12. Approval was given to employ the following staff members for additional compensation during the 2017-2018 school year:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Beckwith	Frances	RH	Part-time employee to attend faculty meetings/staff development days	34	Hourly
2.	Chorun	Renee	FAD	Part-time employee to attend faculty meetings/staff development days	21	Hourly
3.	Dribbon	Katherine	BS	Part-time employee to attend faculty meetings/staff development days	14	Hourly
4.	Genovese	Mary	CH	Part-time employee to attend faculty meetings/staff development days	12	Hourly
5.	Grossweiler	Jessica	FAD	Part-time employee to attend faculty meetings/staff development days	34	Hourly
6.	Hamlin	Dayna	BS	Part-time employee to attend faculty meetings/staff development days	34	Hourly
7.	La Tournous	Ana	RH/CH	Part-time employee to attend faculty meetings/staff development days	7	Hourly
8.	Rieg	Kimberly	FAD	Part-time employee to attend faculty meetings/staff development days	34	Hourly
9.	Vaccarino	Katie	BS	Part-time employee to attend faculty meetings/staff development days	34	Hourly
10.	Burkhardt	Kristin	RFIS	Co-Advisor Student Council	10	\$30.62/hr.

11.	Lappen	Danielle	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
12.	Shirvanian	Lindsay	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
13.	Rieg	Lisa	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
14.	TBD		FAD	Chaperone - Winter Concert- 1/25/2018	2.0	\$30.62/hr.
15.	Lappen	Danielle	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
16.	Shirvanian	Lindsay	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
17.	Rieg	Lisa	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
18.	Kiesling	Cassandra	FAD	Chaperone - Spring Concert – 5/31/2018	2.0	\$30.62/hr.
19.	Blampy	Zoey	RFIS	CPR/AED-ERT	3	\$33.78/hr.
20.	Gordon	David	JPC	First Aid-Coach	3	\$33.78/hr.
21.	Librizzi	Susan	RFIS	CPR/AED-Lunch Duty	3	\$33.78/hr.

Substitutes

13. Approval was given to employ the following applicant(s) as a Substitute(s) for the 2017-2018 school year pending fingerprinting:

Item	Last Name	First Name
1.	Bacino	Maria
2.	Barrett	Nicole
3.	Dooley	Kelly
4.	Drew	Megan
5.	Feder	Caryn
6.	Kosar	Corinne

Field Placements

14. Approval was given for the following students from the Westminster Choir College to complete their practicum from October 30, 2017 through December 7, 2017 pending fingerprinting:

Item	Last Name	First Name	Location
1.	Lee	Adam	JPC
2.	Silvey	Kamala	JPC
3.	Thomas	Joslyn	JPC

15. Approval was given for the following students to complete observation hours:

Item	Last Name	First Name	College	Loc.	Maximum Hours	Dates
1.	Curella	Maria	Grand Canyon University	CH	20	2017-2018 school year
2.	Napoli	Amy	The College of New Jersey	BS	250	September 26, 2017-June 22, 2018
3.	Ring	Julia	Farleigh Dickinson University	JPC	35	January 2, 2018-January 31, 2018
4.	Teeple	Lily	Marywood University	CH	3.75	October 16, 2017-October 17, 2017

**Aye:** Ms. Abbott      **Mr. Stager**  
 Dr. Copeland      **Mr. Walker**  
 Dr. Kenny          **Ms. Fallon**  
 Ms. Markowski

**Nay:**      0

**Abstain:** Mr. Walker-#'s 2,3,4,5,6(3),7,9 & 11

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting is October 11, 2017.

**The Curriculum items were approved under one motion made by Dr. Kenny, seconded by Dr. Copeland.**

- Approval was given to employ the following consultant during the 2017-2018 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Hunterdon Behavioral Health	District	Helping Anxious Kids: A Concerned Teachers' Guide	.5	\$0

- Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Baills	Colette	JPC	Social Media Night	3	\$33.78/hr.
2.	Cook	Diane	CH	Social Media Night	3	\$33.78/hr.
3.	Flavin	Patricia	CH	Social Media Night	3	\$33.78/hr.
4.	Klein	Lea	FAD	Social Media Night	3	\$33.78/hr.
5.	Moore	Laurie Ann	CH	Social Media Night	3	\$33.78/hr.
6.	Cook	Diane	CH	Hour of Code	4	\$33.78/hr.
7.	Flavin	Patricia	CH	Hour of Code	2	\$33.78/hr.
8.	Klein	Lea	FAD	Hour of Code	4	\$33.78/hr.
9.	Lucchetto	Laura	BS	Hour of Code	4	\$33.78/hr.
10.	Truncale	Christopher	FAD	Hour of Code	2	\$33.78/hr.
11.	Cascio	Leigh Ann	FAD	Reading and Writing Workshop Facilitator Data Analysis Workshop Facilitator	45 shared hrs.	\$33.78/hr.
12.	Hoffman	Melissa	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
13.	Koelle	Dawn	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
14.	Lake	Katie	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
15.	Rieg	Lisa	FAD	Next Generation Science Standards Workshop Facilitator		
16.	Shirvanian	Lindsay	FAD	Sheltered Instruction Workshop Facilitator		
17.	Thompson	Carla	FAD	Sheltered Instruction Workshop Facilitator Next Generation Science Standards Workshop Facilitator		
18.	Tonge	Michele	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		

- Approval was given to accept the following curriculum, professional development, and/or technology-related donation for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Camfel Productions, Character Building Assembly Programs	\$695	RFIS	PTO
2.	School Supplies	\$3,400	JPC	3M

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.\*

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	October 11-13, 2017	L,F,O	\$1,135
2. *	Abbott	Jessica	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
3.	Bart	Tim	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
4.	Bland	Daniel	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
5. *	Markowski	Laurie	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
6.	Ruberto	Johanna	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
7. *	Stager	Michael	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
8.	Voorhees	Stephanie	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
9. *	Walker	Christopher	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

**\*Ms. Abbott abstained 4(2), Ms. Markowski abstained 4(5), Mr. Stager abstained 4(7) and Mr. Walker abstained 4(9).**

5. Approval was given to allow Hunterdon Central Regional High School students to volunteer during the school day at Barley Sheaf School as part of the Hunterdon Central Regional High School Workplace Readiness Program during the 2017-2018 school year.\*

**\*Mr. Walker abstained.**

**Aye: Ms. Abbott      Mr. Stager      Nay: 0      Abstain: Ms. Abbott- #4(2)**  
**Dr. Copeland      Mr. Walker**  
**Dr. Kenny      Ms. Fallon**  
**Ms. Markowski**  
**Ms. Markowski - #4(5)**  
**Mr. Stager - #4(7)**  
**Mr. Walker - #4(9) & 5**

**FACILITIES/OPERATIONS**

The next meeting is October 10, 2017.

**TRANSPORTATION**

The next meeting is October 11, 2017.

**FINANCE**

The next meeting is October 11, 2017.

**The Finance items were approved under one motion made by Dr. Copeland, seconded by Mr. Stager.**

- Approval was given of the attached transfer list from August 22, 2017 to September 19, 2017.
- Approval was given of the attached bill list for the month of September totaling \$2,563,109.12.

**Aye: Ms. Abbott      Mr. Stager      Nay: 0      Abstain: 0**  
**Dr. Copeland      Mr. Walker**  
**Dr. Kenny      Ms. Fallon**  
**Ms. Markowski**

POLICY

The next meeting is October 12, 2017.

**The Policy items were approved under one motion made by Dr. Kenny, seconded by Mr. Stager.**

1. Approval was given to present the following new policies and regulations for 1<sup>st</sup> reading, as attached:
  - a. R 6810 - Financial Objectives (M)
  - b. R 7422 - School Integrated Pest Management Plan (M)
  - c. P 8350 - Records Retention
  - d. R 8420.4 - Kidnapping (M)
  - e. R 8420.5 - Asbestos Release (M)
  - f. R 8420.6 - Accidents To And From School (M)
  
2. Approval was given to adopt the following revised policies and regulations, as attached:
  - a. Bylaw 000.02 - Introduction (M)
  - b. P 2467 - Surrogate Parents and Foster Parents (M)
  - c. P 2622 - Student Assessment (M)
  - d. P 3160 - Physical Examination (M)
  - e. R 3160 - Physical Examination (M)
  - f. P 4160 - Physical Examination (M)
  - g. R 4160 - Physical Examination (M)
  - h. P 5116 - Education of Homeless Children
  - i. R 5116 - Education of Homeless Children
  - j. R 7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting (M)
  - k. R 7650 - School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

**Aye:** Ms. Abbott      Mr. Stager      **Nay:** 0      **Abstain:** 0  
 Dr. Copeland      Mr. Walker  
 Dr. Kenny      Ms. Fallon  
 Ms. Markowski

SPECIAL SERVICES

**The Special Services items were approved under one motion made by Ms. Abbott, seconded by Mr. Stager.**

1. Approval was given to accept homeless student #9327170072.
  
2. Approval was given to employ the following Teacher Assistant, contracted through the Hunterdon County ESC, at the contracted rate of \$25.30 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Loc.	Effective Date
1.	Van Note	Evan	JPC	September 26, 2017

3. Approval was given to confirm the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Purpose	Max # Hours	Effective Date
1.	Capps	William	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017

2.	Larsen	Jaqueline	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
3.	Schess	Marie	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
4. *	Schultz	Bryan	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
5.	Volkman	Stacey	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017

**\*Mr. Stager abstained.**

4. Approval was given to employ the following Teacher Assistants, contracted through the Hunterdon County ESC, as Transportation Aide at a rate of \$27.00 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Purpose	Effective Date
1.	MacDonald	Teresa	Substitute Transportation Aide	September 26, 2017
2.	Rothberg	Susan	Transportation Aide	September 26, 2017

5. Approval was given to contract with Genesis to prepare and present a three hour workshop entitled, "School Nursing Module" on October 3, 2017 at a rate not to exceed \$750.

**Aye: Ms. Abbott      Mr. Stager      Nay: 0      Abstain: Mr. Stager - #3(4)**  
**Dr. Copeland      Mr. Walker**  
**Dr. Kenny      Ms. Fallon**  
**Ms. Markowski**

MISCELLANEOUS

Information

1. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
BS	9/7/17	1	No	None
FAD	9/7/17	1	No	Remedial measures outlined in report

Action Items

**The Miscellaneous/Action items were approved under one motion made by Mr. Walker, seconded by Mr. Stager.**

1. Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the September 11, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	July 31, 2017	n/a	No	Remedial measures outlined in report

2. Approval was given to adopt the District Goals for the 2017-2018 school year as follows:

- Goal One: To provide a safe and healthy educational environment.
- Goal Two: To utilize all systems within the district to support professional learning and communication for administration and the faculty/staff.
  - Review structure
  - Charlotte Danielson (2011) – Evaluation Model
  - Data driven decision-making
  - Professional Learning Communities (PLCs) – Refinement and more formalized

- District Evaluation Assessment Committee (DEAC)
- ACHIEVENJ
  - DEAC
  - ScIP
- Goal Three: Assess the structure, procedures, and processes in the service of children and the faculty within the Department of Special Services.
- Goal Four: Support of continuous professional learning focused upon leveraging technology to amplify learning, continued improvement of student mastery in reading, writing, reading, speaking, and listening skills in all subject areas.
  - Effective 21<sup>st</sup> Century instructional methodologies in alignment with the New Jersey Student Learning Standards
  - Assess and determine the non-negotiable classroom
    - Instructional organizations
    - Instructional
    - Lesson Plans
  - Data driven decision-making
    - Formative assessment
  - The leveraging of technology to amplify learning
    - ISTE Standards
      - Empowered learners
      - Digital citizens
      - Knowledge construction
      - Innovative designers
      - Creative communicators
      - Global collaboration

3. Approval was given to adopt the 2017-2018 Organizational Chart, as attached.

4. Approval was given to amend the August 28, 2017 motion:

of the J.P. Case Middle School Athletic Coaching Handbook for the 2017-2018 school year, as attached.

to

of the revised J.P. Case Middle School Athletic Coaching Handbook for the 2017-2018 school year, as attached.

<b>Aye:</b>	<b>Ms. Abbott</b>	<b>Mr. Stager</b>	<b>Nay: 0</b>	<b>Abstain: 0</b>
	<b>Dr. Copeland</b>	<b>Mr. Walker</b>		
	<b>Dr. Kenny</b>	<b>Ms. Fallon</b>		
	<b>Ms. Markowski</b>			

CORRESPONDENCE

Mr. Stager noted he received one piece of correspondence that did not belong to our district.

## OLD BUSINESS

Mr. Walker asked on behalf of Mr. Bart, who was not at the Board Meeting, if the Communication Goal Action plan that was submitted to Ms. Fallon would be shared with the whole Board? Ms. Fallon replied, she sent Mr. Bart an email this morning in regards to that question. Mr. Walker stated he sent his Governance Action Plans to Mr. Fallon today. Mr. Walker also requested if the Board President will be sharing the revisions she makes with the entire Board. Ms. Fallon noted that she will work with the Board in the revising of the goal, then share the final with the full Board. Mr. Walker thanked Ms. Fallon for the clarification. Ms. Fallon asked if the teachers knew the server will be down. Ms. Fallon noted the children cannot use their chromebooks when the server is down to do their homework. Dr. Ruberto stated everyone will be informed. Ms. Fallon shared that the acoustics in the Auditorium make it difficult to hear. Ms. Fallon suggested to the Board and the public to move the meetings back to Room B132. It was also suggested moving to other locations and utilizing a horseshoe shape table, in order for the Board to communicate efficiently. Ms. Fallon asked Dr. Ruberto if we could move to one meeting a month if possible. Dr. Ruberto and Ms. Voorhees will review and present a proposal.

## NEW BUSINESS

Dr. Ruberto shared an update on the Strategic Plan process. Ms. Fallon asked if any Board member would like to be on the Strategic Plan Committee, to please email her. Dr. Copeland shared the history of the Board meetings being held at other locations. Dr. Copeland also shared the history of attempting to have one meeting a month. Ms. Voorhees shared her concerns with getting travel approved. Ms. Voorhees and Dr. Ruberto will review. Dr. Ruberto shared the auditors were in the district and it was preliminarily noted, unofficially, that Ms. Voorhees had no recommendations. Dr. Ruberto and the Board thanked Ms. Voorhees. Ms. Voorhees thanked the Board for the accolades but also shared that every single employee in the district contributes to this success. Ms. Voorhees also commended the tremendous efforts of the Business Office. The Board discussed the Superintendent process and our plan to move forward. Ms. Abbott shared components of the action plan timeline. Mr. Walker stated he and other Board members feel the communication goal piece needs to be in place before the Superintendent search. Ms. Fallon noted all goals will be worked on simultaneously.

## CITIZENS ADDRESS THE BOARD

Rachel Ladd, parent, asked why Mr. Stager is attending the NJSBA Workshop since he is finishing his time on the Board. Mr. Stager responded that he is attending to turnkey information back to the Board. The Board shares their opinions with other Board Members, which is very beneficial to everyone. He added the more people who attend the workshop sessions, the more feedback will come back to the full board, since not everyone can attend all sessions.

Susan Mitcheltree, resident, asked why the Board can get lodging. Dr. Ruberto answered that the Commissioner of Education waives this for certain conferences.

Wendy Kent & Lauren Imiolek, parents, part of SEPAG, just wanted to say hello to Dr. Ruberto and that they are looking forward to working with her.

**On the motion of Ms. Abbott, seconded by Mr. Stager, the meeting was adjourned at 8:03 p.m. viva voce.**

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2017 Board Meetings  
October 9 & 23  
November 13 & 27  
December 11